

New Durham Parks and Recreation Minutes

July 14, 2014, 7:00PM @ ND Library

Call to Order at 7:05PM

Attendance: Kellie Chase, Doug Perkins, Jennie Nyman, Kristyn Bernier

Excused: Dot Veisel, Sherri Brulotte

Public Input: None

Kellie Chase provided an outline of the Celebrate New Durham Day event on July 26, 2014 as advertised on the event flier that has been left in several places in town. She advised that donations have been received from Huggins Hospital, River Run Deli, Walmart, and the Merrymeeting Lake Association. Kristyn reported that Dot had passed on that we could also expect a donation from Meredith Savings Bank. She is looking for one or two generators for the night of the event to manage the vendors and activities which will require electricity. Ricky Rines is assisting Kellie in making certain that the electricity issues are taken care of.

Kellie also has 11 gift cards for prizes which were obtained at no cost to the department.

The raft has been found by a resident at MML. Kellie was going to make arrangements to have it brought back to the beach, however she was advised to contact the highway department and make certain that it could be secured safely on land first. The town's insurance carrier was not in favor of the raft, and given the issues, discussion will need to take place regarding whether or not it was be placed in the water again next year. Additionally, no one is certain as to the condition of the raft from being in the water all winter through the ice.

With our swim program coordinator beginning her new job earlier than anticipated, Kellie expressed that she might be short of employees to fill beach shifts. She was advised to extend hours since the shifts were only three hours at a time. Kellie needs extra hands for the event, and it was suggested that she contact Katie at the PD to see if anyone needs community service. The students at Kingswood will also need hours for scholar programs.

In preparing for Kellie's departure, the group discussed having David take over cribbage and possibly canceling the teen trips for ND kids who were going as part of a multi-town effort since Nichole cannot commit to Tuesdays. There are only 6 slots per trip.

Given a discussion about damage at the beach and the attempt to start a fire at the ballfield, the idea of setting up game cameras was considered. Kellie has spoken with our local conservation officer who offered assistance at the beach. Kristyn advised she would research cameras for the ball field as well.

A quick overview of the budget showed that the department is in line with expenditures. First Aid supplies will be ordered, as will lining paint for soccer season. The ball field maintenance line will include expenditures for the well, the walking path, the retaining wall, electricity and possibly a shed. The advertisement line will include ads for the director of the before and after school child care program and the recreation director position. Basketball uniforms are needed, however there is a separate fund that might be used for those uniforms, or the teams can go back to t-shirts as in the past. The decision needs to be made if Rec will participate in the school league for the 2014-2015 year (basketball and volleyball) as there has been a dues fee associated with this that has been budgeted for this year.

Kellie advised that soccer registrations are ongoing, and that she will need a coach for 5/6 soccer as well as a coach for volleyball. Kristyn advised that we will also have to find someone who can manage the concession stand as she will not be able to open and close each Saturday as in years past. David might be an appropriate candidate for that.

Alex Marks came in #1 at the state Hershey Track and Field meet on the softball throw. The three other children who represented at the meet also placed, to include Liv Franke, Alex Copp and Langston Bellington.

Kellie confirmed that she was receiving a \$30.00 per month stipend for her phone. This will be transferred to Nichole upon her departure. The credit card will also be cancelled in Kellie's name and another will be issued in Nichole's name as the representative for the Rec Department.

The next month will include prep for the budget process as well as planning for the before and after school child care program. There was discussion of decreasing the before and after school director hours to part time and find more permanent direct care workers for the program. The van will also be an item for discussion.

The next meeting was tentatively scheduled for August 11, 2014 at 7PM at the library.

No decisions were made. The commission did not enter into non-public session.

At the end of the meeting, resident Jeff Kratovil asked where he could obtain the financials. Kristyn reminded him that as a selectman for three years, he should know that the request for the monthly print out of the status of the budget could be obtained through a request to the financial officer at any point. She provided him with a copy from her packet. He then asked about the ball field maintenance line. Mr. Kratovil was reminded that he was present during the discussion of what expenditures were expected from that line to include the well, the electricity, the retaining wall and the walking path.

Meeting adjourned at 9:07PM

Respectfully submitted,

Kristyn Bernier, Chair